

**16<sup>th</sup> INTERNATIONAL SYMPOSIUM**  
**MINE ACTION 2019**  
*Slano, 8<sup>th</sup> - 11<sup>th</sup> April 2019*  
Under the high patronage of the Croatian Government

### **Guidelines for Presenters**

Presenters are asked to prepare both a PPT presentation, for presenting at the Symposium, and a Paper in a form of essay in the English language, which will be published in the Symposium proceedings entitled *Book of Papers 2019*.

**The Papers should be submitted by e-mail to: [sanja.vakula@ctro.hr](mailto:sanja.vakula@ctro.hr) no later than 11<sup>th</sup> March 2019.**

Authors are asked to bring their PPT presentations to the Symposium and hand them over at the Symposium Secretariat a day before their presentation time.

#### **Technical guidelines:**

- Papers should not exceed 4 pages (A4 format), written in Times New Roman, 12 pt, with single spacing and double spacing between the paragraphs in a two-column format, justified, with 1 cm spacing between the columns
- All the margins should be set at 2.5 cm
- Titles should be positioned in the middle, written in 14-point font, bold.
- Full name(s) of author(s) should be written below the title in italics, and their contact information (university/organization, country, e-mail) in a footnote. Please underline the name of the author who will present the Paper.
- Charts should be drawn in Excel (.xls format), and pictures in .jpg format (please also send the charts and pictures as separate files)